

Typodont Viewing Policy

Participants who fail the Assessment of Clinical Skills (ACS) are eligible to view their typodonts in person. Typodont viewings are optional to offer participants the chance to review their work in preparation for an appeal submission. This is not a requirement to submit an ACS appeal.

- Only one appointment per participant is allowed.
- Booking(s) will be cancelled and no refund will be given if:
 - an invalid NDEB ID number is entered in the online scheduler.
 - the name of a current Equivalency Process participant is appointed as a representative.
 - multiple appointments are made.
- Appointment times are 45 minutes.
- Only one person is permitted to enter the viewing room. No family members or guests, including children, are permitted in the screening area or viewing room.
- If a participant is unable to come to Ottawa to view their typodonts, one representative may come in their place. The representative cannot be a current NDEB Equivalency Process participant.
- Government issued photo identification must be presented at check in. The name appearing on the identification must match our records.
- Participants must arrive no earlier than 10 minutes prior to the scheduled time. Late arrivals will not be permitted due to strict health and safety procedures.
- The typodont viewing fee is non-refundable.

Prior to an appointment

Prior to an appointment, participants will receive an email with an electronic copy of their following documents:

- Participant Identification Card
- Time Delay Forms
- Invigilator Notes
- Infection Control Grading Form
- Record of Procedure Requirement
- Dental Dam Grading Form
- Notification Cards
- Photographs taken at the evaluation session, if applicable
- Typodont Viewing Form

All individuals must complete, sign, and return a Typodont Viewing Form, confirming that they have read and understand the NDEB policies prior to being permitted to view typodonts.

During an appointment

All individuals must wear a mask at all times. Everyone entering the viewing room must complete and pass a verbal COVID-19 screening survey prior to being permitted to enter the room. Covid-19 safety protocols must be adhered to at all times.

Personal belongings are not permitted, except for the items listed below. There will not be a secure area to leave personal belongings.



Permitted items:

- a copy of your results.
- a copy of the ACS criteria.
- a note pad, and pen/pencil.
- your government issued photo identification.
- loops with the light removed.
- one small personal bag, such as a handbag or small backpack.
- Medical or cloth mask.

Items provided by the NDEB:

- one plastic perioprobe.
- one light.

The following are **not** permitted:

- taking photographs.
- taking videos/film.
- removing teeth from the typodonts.
- Having/using metal instruments.
- taking impressions.
- using dental floss.
- using articulating paper.
- using putty.
- rubbing or blowing on the typodonts.
- using sandpaper (hands will be checked before the viewing starts).
- having food or drink in the viewing room.

Staff will not respond to ACS related questions.

The NDEB reserves the right to video record all typodont viewings.

If a participant or representative leaves the viewing room for any reason, they will not be permitted to re-enter.

June 1, 2021

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