

Special Consideration Application Form

Legal Name:

NDEB ID Number:

Carefully read, sign, and submit this page with your first submission of required documents.

All documents must be submitted as outlined on the [NDEB website](#) well in advance of the application deadline date posted on the [website](#).

The Executive Committee will review applications and supporting documents at their next available meeting. The Committee may request other documentation during consideration of your application.

Required Documents

Documents to be submitted by the applicant:

- ☐ This Certification Process Form, completed and signed
- ☐ Notarized valid government issued photo identification
- ☐ Proof of name change or difference in name, if required
- ☐ Notarized photocopy of the back and front of your dental degree/diploma
- ☐ Evidence of continuous practice over the past 5 years including:
 - current resume indicating practice locations for the past 5 years
 - original or notarized letters of employment confirming continuous practice as a dentist. The letters must indicate the positional title and start and end dates of employment.
 - notarized copies of all dental licenses for the past 5 years
 - if there is an absence from practice of three months or more, you must submit an original sworn affidavit outlining the reason for the absence and provide supporting medical documentation if it was for a medical condition.
- ☐ Documentation of attendance at Continuing Education Courses for the past 3 years

Document must be submitted directly by the licensing body if you are or have been licensed outside of Canada:

- ☐ Statement of Good Standing

Documents to be submitted directly by the university for certification:

- ☐ Proof of graduation from (your general dentistry program) as outlined on the website.

Disclosure

In accordance with NDEB By-laws, you must disclose if your licence to practise dentistry, issued by any dental licensing or regulatory authority, has been or is suspended or cancelled, or if you are on probation within any licensing jurisdiction. The disclosure component applies to any dental licence in general dentistry or dental specialty in any country.

If after completing your dental education in any country, you were not licensed for a period of twelve (12) months or more, you must submit an original sworn affidavit attesting to the fact that you were not licensed, including the reason.

Select **one** the applicable statement:

- ☐ I have never been licensed to practice dentistry in any country.
- ☐ My licence(s) to practice dentistry in any country has never been suspended or revoked.
- ☐ My licence(s) to practice dentistry in any country has been suspended or revoked by the regulator or cancelled. (Provide information in chart below)
- ☐ My licence(s) to practice dentistry in any country is currently under probation. (Provide information in chart below)

If you have been licensed, please input the information below.

Province or State and Country	Profession	First date of registration (DD/MM/YY)	End of registration (DD/MM/YY)	Reason for ending registration

This information may be verified directly with the dental regulator.

Consent

I acknowledge that I have received, read, and understand the application requirements.

I authorize the release of my academic information from all universities I have attended to the NDEB for the purpose of participating in the NDEB Certification Process.

I authorize the release of my licensure information from all regulators where I have been registered to the NDEB for the purpose of participating in the NDEB Certification Process.

Applicant's Signature

Date [DD/MM/YYYY]

You must sign ALL documentation with the NDEB in the same manner as you have signed your government issued identification.